



16 May 2006

To: Vice-Principals, members and
corresponding members of SHEEC

Dear Colleague

Enhancement Themes: call for expressions of interest in undertaking work for the Themes

I am writing to ask if you could alert colleagues within your institution to the potential for undertaking consultancy work for the Quality Enhancement Themes.

Much of the work on the Themes has been undertaken by a range of interested and experienced individuals within Scottish Higher Education sector. The work involved has varied from undertaking and publishing the outcomes of literature reviews, surveys and workshops, to more substantial programme of research and development work. We would like to ensure that as many people as possible are aware of future opportunities to undertake such work, and conversely that in taking forward their programmes of work, the Steering Committees for the themes can draw upon a wide pool of expertise.

To this end we would like to invite interested colleagues to register in a mailing list for receiving details of forthcoming consultancies and work for the Enhancement Themes.

To join the mailing lists, could colleagues e-mail their contact details to enhancement@qaa.ac.uk.

As indicated, these details will be used to circulate information about forthcoming projects and development work. Inclusion on this list does not commit anyone to undertaking any work nor does it guarantee any project work being awarded. It will however, ensure that all those on the list will receive full details of forthcoming consultancy work and that they have the opportunity to put forward an expression of interest in undertaking the work and of providing details of their relevant expertise and experience. This information will be used by the Theme Steering committee in selecting individuals or groups to take forward the areas of work.

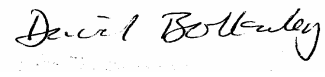
In setting up this list, we have a number of projects, which we will wish to publicise within the course of the next few weeks. These include:

- the First Year Experience Enhancement Theme: several project outlines will be ready in June for circulation across the sector
- the development of a report and guide for the sector on the outcomes to date from the Enhancement Themes.

We would be most grateful if you could circulate this information widely across your institution- feel free, for example, to forward this e-mail and letter to all staff. Details will also be posted on our website: www.enhancementthemes.ac.uk.

Early and wide dissemination of this information would be very much appreciated.

Yours sincerely

A handwritten signature in black ink that reads "David Bottomley". The signature is written in a cursive style with a loop at the end of the last name.

David Bottomley
Assistant Head
QAA Scotland